		Occument 6			age 2 of 5	
1	3. I have made every effort to prepare	e and submit the	he above ment	ioned docu	ment within	the
2	prescribed time.			,		
3	4. However, I received the court's no	otification of _	5-12-08	ON OR A	BOUT	
4	on 23 d	lay of	;	a significa	nt time delay	y of
 5	mail delivery due to facility staff s	shortage. Ther	efore, the rem	aining time	before the	deadlin
6	was inadequate.					
7 	WHEREFORE, the reasons stated ab	oove, good cau	se showing, I	espectfully	request that	t the
8 	honorable court grant me an extension of 60	_ days.				
9 	I declare under the penalty of perjury				•	
10	statement is true and correct. Executed at the F	Richard J. Don	ovan Correctio	onal Facilit	y, San Diego),
11	California, on the 12 day of June 200	<u>8</u> .				
12		3.		//		
13	·		DANIEL	. IANG,	Plainti	ff
14	1111			Pro Se		
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. 26	 	2 of 2	•			

State of California

Department of Corrections and Rehabilitation

Memorandum

Date :

November 7, 2005

To

All Facility Programs

Subject:

INMATE MAIL

This is in regards to processing inmate mail when it is determined that the inmate has moved from his housing assignment, in which the mail was originally addressed. This mail is considered "reroute mail" and shall be processed by the Facility Search & Escort (S&E)/Yard officers on a **DAILY BASIS DURING THIRD WATCH**.

Inmates Currently Housed at the R. J. Donovan Correctional Facility (RJDCF):

The "reroute mail" process will consist of the following: Housing Unit staff will ensure that the mail is returned to the Program Office; the S&E/Yard officer will utilize Data Distribution Processing System (DDPS) to locate the current housing assignment for each inmate; inmates who are still housed within the facility, mail will be routed back to the appropriate housing unit; inmates who are housed on a different facility which will include the Correctional Treatment Center (CTC), mail will be hand carried to each appropriate Facility Program Office or CTC for distribution.

Inmates Transferred, Paroled, Out to Court/Hospital:

Mail for inmates who have transferred to another institution will be labeled accordingly with the appropriate three letter institutional abbreviation. Mail for inmates who are out to court or hospital will be labeled accordingly with "OTC" or the hospital's abbreviation. Inmates who have paroled will have their mail returned to sender (RTS). This mail will be labeled "PAROLED" and RTS. In addition, the institution's address must be marked out to prevent the postal service from returning it back to the RJDCF. Lastly, any tracking bar codes attached to the envelope must be removed or marked through to prevent the postal service from returning it back to the RJDCF. This mail will be placed in the empty Legal Mail bag and returned to the Mailroom.

Unidentifiable Inmates:

Every effort must be made in locating an inmate for mail delivery. It will be incumbent the S&E/Yard officer to use all information affixed to the envelope, i.e. first and last name, CDC number etc. to locate the inmate. Once all options of identifying the inmate have been exhausted and it is determined that he cannot be located, the mail will labeled "RTS" and "Unable to Locate". In addition, the institution's address and any tracking bar codes must be marked out to prevent the postal service from returning it back to the RJDCF. This mail will be placed in the empty Legal Mail bag and returned to the Mailroom.

Inmate Mail Page 2

Upon the return of any mail to the mailroom, the mail will be prepared in three bundles. The bundles will be labeled "RTS", "Transfers" and "OTC/Hospital" and banded together with rubber bands. There should not be any other abbreviations used when redirecting mail. Failure to adhere to the aforementioned procedure will result in the mail being returned to the facility for proper processing.

If you have a further questions or concerns, feel free to contact Correctional Lieutenant M. Stout at extension 7846.

ROBERT J. HERNANDEZ

Warden

Richard J. Donovan Correctional Facility

PROOF OF SERVICE BY MAIL

STATE OF CALIFORNIA) SS COUNTY OF SAN DIEGO) [C.C.P. §§ 446, 2015.5; 28 U.S.C. §1746]

Daniel J. Lang, am a resident of the State of California and am over the age of eighteen years and am apparate to the above-entitled action. My address is listed below.

On 6-12-08 I served the following documents:

Request for Extension of Time to File a First amended Complaint in Case No. 08-0238-JLS (CAB)

by placing a true copy thereof enclosed in a sealed envelope with First Class postage thereon fully prepaid in the United States Mail by delivering to prison officials for processing through the Institution's internal legal mail system at San Diego California, addressed as follows::

UNITED STATES DISTRICT COURT SOURTHENR DISTRICT OF CALIFORNIA

880 Front St # 4290 San Diego, CA

92101-8900

(1-orig. + 2 -copres

I declare under penalty of perjury under the laws of the State of California and the United States of America that the foregoing is true and correct. Executed in the County of San Diego, California on 6-12-08

Daniel J. Lang, C82516

Richard J. Donovan, Corr.Fac.1-1-241

P.O. Box 799001

San Diego, CA 92179-900 1

Pursuant to the holding of the United States Supreme Court in Houston v. Lack 108 S. Ct. 2379, 487 U.S. 266, 101 L.Ed.2d 245 (1988) and FRAP, Rule 4 (c) inmate legal documents are deemed filed on the date they are delivered to prison staff for processing and mailing via the Institution's internal legal mail procedures.